

General Terms and Conditions

1. MIAS Summer School definition

1. MIAS Summer School is a comprehensive 3-week programme organized by the Masaryk Institute of Advanced Studies (MIAS) which is part of the Czech Technical University (CTU) in Prague, Czech Republic.
2. The programme is offered during the Summer break and is intended both for the international and Czech students at Bachelor's or Master's level.
3. MIAS Summer School is prepared in collaboration with companies which define the assignments of projects to be solved by the participants of the programme. In some cases, this may include signing an agreement between the student and the partner company, ensuring the protection of sensitive data/information.
4. MIAS Summer school will be taught in an in-person form only in the premises belonging to MIAS or CTU in Prague or, in specific cases mentioned in the Summer School programme, on other premises in the Czech Republic.
5. A description of MIAS Summer school and its programme are available at the following link:
<https://www.muvs.cvut.cz/en/mias-ctu-summer-school/>

2. Admission requirements

1. Education

Applicants must have completed full secondary/high school education, or be enrolled as a student in a university. The applicants will prove:

- a. their secondary/high school education by sending the scanned copy of the appropriate certificate or document confirming that he or she is in the last year of high school;
or
- b. their university education by sending the scanned copy of a written confirmation of registration at their home university.

2. Language

Applicants must possess a sufficient command of English at least at B2 level, to be demonstrated in their motivation letter. If, on the basis of their application/motivation letter, there are doubts about their English language level, MIAS reserves the right to request an online interview. In case the programme participant does not have sufficient knowledge of English, MIAS bears no responsibility for any inconvenience that may arise as a result.

3. Supporting documents

A motivation letter and CV must be sent by email to mias-summarschool@cvut.cz after submission of the application.

3. Application and Selection

1. Applicants may only apply via an online application form available at MIAS Summer School website.
2. Applications are considered on a first come, first serve basis and are processed by MIAS International Office. Then they are evaluated by the MIAS Summer School Guarantor, who reserves the right to deny an applicant, if the applicant does not satisfy the Admission Requirements.
3. The MIAS International Office will notify the applicants of their admission or refusal to the MIAS Summer School in writing via email. If an applicant is accepted, he/she will receive payment instructions in the same email.
4. The applicant is formally admitted and his/her place in the Summer School is secured only when the tuition fee is paid.
5. If the MIAS Summer School capacity is reached before the applicant has paid, the applicant will be notified and given the opportunity to be placed on a waiting list.

6. If the MIAS Summer School capacity is reached at the same time the applicant has paid, the applicant will be notified and the fee will be reimbursed immediately unless the applicant requires to be placed on a waiting list.
7. The application deadline for the MIAS Summer School is April 30, 2024.

4. Fee and Early-bird discount

1. The tuition fee is 1600 EUR. For applicants who apply by 29th of February 2024, an “early bird discount” of 200 EUR applies, if the applicant sends in a completed application and pays the fee no later than 14 days after receiving the payment instructions.
2. A non-refundable administrative fee of 50 EUR is included in the MIAS Summer School fee.
3. The fee must be paid within the period communicated in the admission email and payment instructions.
4. If payment is not made by the due date, MIAS International Office reserves the right to cancel the admission and assign the place to another applicant

5. Payment procedure

1. The tuition fee can be paid by using one of the following options:
 - a. through payment gateway (**preferred option**) at:
<https://platby.muvs.cvut.cz/en/letni-skola/>
 - b. by international bank transfer. MIAS bank details will be sent to an applicant by email on request. All costs and charges associated with the bank transfer must be borne by the applicant.

6. Cancellation policy

1. Cancellation by MIAS Summer School:

- a. MIAS reserves the right to cancel the Summer School due to lack of interest or for unexpected reasons.
- b. The cancellation will be communicated to participants on the website and by email without delay.
- c. In such cases, the paid fee will be reimbursed to admitted applicants excluding the 50 EUR administrative fee.
- d. MIAS Summer School is not liable for refunding other expenses made by admitted applicants such as travel arrangements, accommodation, visa application fees and other extra costs. The admitted applicants are advised to wait making travel arrangements until MIAS has confirmed the start of the Summer School.

2. Cancellation by admitted applicant:

- a. If the admitted applicant cancels his/her participation before or on May 31st, 2024, the fee will be refunded in full (excluded 50 EUR administrative fee),
- b. If the admitted applicant cancels his/her participation after May 31st, 2024 or during MIAS Summer School, the fee will not be refunded.
- c. The fee will not be refunded also in the event of exclusion of the participant from MIAS Summer School.
- d. The cancellation of participation must be sent to mias-summerchool@cvut.cz in written form.

7. Obligations of the participants

1. The participant of MIAS Summer School shall comply with all the rules and regulations applicable to MIAS in Prague, as well as all rules applying to the specific accommodations, partner company buildings or event locations.
2. Should a participant be in violation of any regulation, MIAS Summer School reserves the right to terminate his/her participation in the programme. In this event the fee will not be refunded.
3. MIAS Summer School participants will not obtain the status of a formally enrolled student of MIAS CTU.

4. The participant is obliged to fulfil all studying tasks in the frames of MIAS Summer School during its whole duration and attend lessons in accordance with the timetable of Summer School.
5. By accepting the Terms and Conditions, you agree to be punctual in attending classes, company presentations and company visits. Student attendance will be recorded on a daily basis by tutors and lecturers. You are required to attend at least 90% of the classes/presentations/company visits in order to qualify for the Certificate of Completion. The following classes and events are mandatory: Company presentations (June 18th), Design Sprint (July 1st – July 4th) and Company visits. If you are absent for health reasons you must inform us by email to mias-summer school@cvut.cz or in person and such non-attendance will be excused based on your medical record.

8. Accommodation

1. Accommodation is not included in the tuition fee.
2. An overview of accommodation possibilities is published on the MIAS Summer School website. Please note that these are only suggestions and you need to book your accommodation yourself.
3. MIAS CTU in Prague has arranged a limited number of bookings at Masaryk Dormitory Hotel (***), the nearest possible accommodation. If the admitted applicant wants to stay there, he/she needs to write an e-mail to mias-summer school@cvut.cz. International office will then send a code for booking to the applicant. Requests are managed on a “first-come, first-served” basis and room assignments will be subject to availability. Please note that MIAS CTU in Prague and Masaryk Dormitory Hotel are separate institutions and MIAS cannot intervene in their decisions.

9. Visa and Health Insurance

1. Admitted applicants are responsible for arranging their own entry visa, if applicable.
2. Once an admitted applicant has paid, he/she can ask for an admission letter for visa application by sending a request to mias-summer school@cvut.cz
3. Rejection of a visa application does not affect these terms and conditions, including the cancellation policy (see article 6).
4. MIAS strongly recommends admitted applicants to take out travel insurance. All admitted applicants are responsible for purchasing their insurance (including, but not limited to civil liability, accident and health insurance) for the Summer School duration.
5. The admitted applicant must bring evidence of their insurance (policy) on the day of registration.

10. Certificate of Completion and Credits

1. All participants of MIAS Summer School will be issued a Certificate of Completion if they satisfy MIAS Summer School attendance requirements and successfully complete all assignments in the programme.
2. Participation in MIAS Summer School is evaluated by 6 ECTS credits. This number will be mentioned on the Certificate of Completion.
3. It is the participant’s responsibility to verify that these ECTS credits can be transferred to their home university.

11. Consent to take and use photos and videos

1. Photos and videos may be taken during MIAS Summer School for reporting and promotion on the internet and social media on behalf of MIAS and/or CTU in Prague and/or on behalf of Summer School partner companies. Participants may always object to this to the photographer during the event, or by sending an email to mias-summer school@cvut.cz

12. Force majeure

1. MIAS will not be liable or responsible for any failure to perform, or any delay in performance of any of our obligations under MIAS Summer School that is caused by an event outside of our reasonable control.

13. Liability, applicable law and place of jurisdiction

1. MIAS does not take responsibility for any damage, loss, or injury sustained by the participant while participating in MIAS Summer School.
2. The agreement between the participant and MIAS Summer School and General Terms and Conditions are governed exclusively by the Laws of the Czech Republic.
3. Any dispute between the participant and MIAS Summer School that cannot be resolved mutually, will be resolved by a court in Prague, the Czech Republic.