**UNIVERSITY OF TECHNOLOGY** 

# **Information Sheet**

For partner universities and prospective exchange students

### Address

Chalmers International Mobility Chalmers University of Technology Sven Hultins Gata 8 SE-412 96 Gothenburg, Sweden

http://www.chalmers.se

### Academic calendar

Information about the academic year and semester dates

### Contact information

studentexchange@chalmers.se

Contact information to the international coordinators can be found <u>here</u>.

### Last day to arrive

Note that you need to be here physically for the start of the semester. Confirm your presence at campus

### Nomination information and deadlines

Autumn semester and full year: 15 April

Spring semester: 15 October

The partner university nominates students for the upcoming exchange semester or year. Nominations should be sent by email to the coordinator in charge at Chalmers or <u>studentexchange@chalmers.se</u>. The nomination e-mail should state:

- Student name
- Email address of the student
- The field of study
- Number of years of previous studies.

### **Application deadlines**

Autumn semester and full year: **1 April – 1 May** 

Spring semester: 1 October – 1 November

Please note that late applications will not be considered.

Upon nomination, the student is welcome to submit the application in MoveOn. The application is made by using the following link: <u>https://cth.moveon4.de/form/54d8c9710f9d308b01000005/eng</u>

In the application you also make your course selection for your stay. The minimum number of credits you need to take per semester to be accepted is 20 credits. The course selection can be modified after you arrive to Chalmers if open seats are available.



# Practical information before you apply

### Language proficiency

All courses on master level at Chalmers are taught in English. You must be able to communicate (orally and in writing), understand lectures, participate in workgroups, and write reports and exams, all in English. No official language proficiency certificate is required for exchange students, but our recommendation is level of at least B2.

Swedish language classes are not offered at Chalmers. If you would like to learn Swedish, we have collected some information on our website for you. You find the information on this <u>page</u>.

### Visa requirements and residence permits

Citizens from countries outside of the EU need to check with the Swedish Migration Board whether they need a Visa or not. The incoming student is responsible for obtaining the Visa on time and any costs associated. Information about The Swedish Migration Board can be found <u>here</u>.

Please check well in time what applies for you, what documentation you need to provide and what deadlines there might be.

### Accommodation

The city of Gothenburg is a popular place to study which means that there is a very high demand for rooms and apartments. Please read the information about housing <u>on our website</u> carefully.

Students coming on exchange to us from partner universities outside Europe have housing guarantee. These students will receive more information after admission.

### Living expenses

Information on how it is to live in Sweden and estimated living expenses can be found on <u>this page</u> on our website. You can also find some information regarding opening a bank account in Sweden.

#### Insurance

All incoming exchange students are fully insured during their studies at Chalmers. The insurance is valid 24 hours a day in Sweden during the agreed insurance period. It also applies two weeks before the studies start and two weeks after the studies (if the insured is in Sweden). The name of the insurance is Kammarkollegiet Student In, for details please visit Kammarkollegiet.

Citizens of a Nordic country, EU/EEA country, Switzerland, or other country that has a convention regarding medical benefits, must bring an EU Health Insurance card or similar from their home country for the insurance to apply.

### Information regarding application

You submit your application online by using the following link: https://cth.moveon4.de/form/54d8c9710f9d308b01000005/eng

In the application you also make your course selection for your stay. The minimum number of credits you need to take per semester to be accepted is 20 credits. The course selection can be modified after you arrive to Chalmers if open seats are available.

### Master thesis or project

Exchange students are recommended to take courses while studying at Chalmers. The possibilities of doing project work or write master's theses at Chalmers are limited and depends on the department. Some departments have the capacity to supervise exchange students while others do not. Students with the intention of doing project work or write a master's thesis should contact Chalmers International Mobility at: <a href="mailto:studentexchange@chalmers.se">studentexchange@chalmers.se</a>



# Academic information

### **Study periods**

Each semester at Chalmers is divided into two study periods (quarters) which both end with one examination week. Study period 1 and 2 belong to the autumn semester and study period 3 and 4 belong to the spring semester.

### Credits

1 credit at Chalmers corresponds to 1 ECTS. Full-time studies correspond to 30 credits per semester. Chalmers expects exchange students to study full time. Please note that some courses use other examination than written exams. Some courses may run over more than one study period.

At Chalmers two different grading scales are used. Information on which of them is used is written on the information page of the course: **U**, **3**, **4**, **5** (U = fail, 5 = top grade) Or **U** or **G** where U = fail ("underkänd"), G = pass ("godkänd")

ECTS grades are not used at Chalmers.

### **Course search**

Complete course and programme catalogues in Swedish and English are available online on <u>this page</u>. Please make sure to show filters and choose **the correct academic year** and choose courses **open for exchange students** when searching for courses. Also beware of the language of instruction. **The entry requirements describe the previous knowledge you need for studying the course.** The requirements are stated in the syllabus for each course.

Please note that not all courses are available to exchange students and that courses within the Field of Architecture are only available for Architecture students.

#### **Courses in architecture**

The autumn semester comprises Study period 1: One compulsory course (5 credits) and one elective course (10 credits) Study period 2: One elective design studio (15 credits)

The spring semester comprises Study period 3: Two elective courses (5 credits + 10 credits) Study period 4: One elective design studio (15 credits)

All elective courses and design studios have a limited number of places. It is not possible to guarantee a place in any specific course or design studio.

#### Tracks courses

Personalise your education with Tracks challenge-driven courses in close collaboration with research, industry, and society. Tracks offers interdisciplinary and elective courses. Participants collaborate across programme boundaries to learn by exploring societal and scientific challenges together. One purpose of Tracks is to offer students a more individualised study plan. The courses are categorised under different thematic areas, all of which are closely connected to Chalmers' cutting-edge research and to global societal challenges.

Tracks courses can't be selected upon application but only after acceptance. More information regarding available Tracks can be found <u>here</u>.

### Schedule

The schedule for autumn semester will be published in the middle of June and for the spring semester in the beginning of December. Please check the course schedules so that there are no clashes between the courses. At Chalmers, the schedules are organized in blocks. All courses you choose should be in different blocks to avoid colliding lectures.

#### A block which contains a + means teaching outside of that block might occur.

Detailed schedules with lecture rooms etc can be found on the following link: <u>https://cloud.timeedit.net/chalmers/web/public/ri1Q5008.html</u>

Please note that some courses are not scheduled in the system - for further information contact the coordinator in charge or the examiner for the course.



### Transcript

Chalmers strives to contribute to a sustainable environment and for this reason we have decided not to provide our partner universities with an official Transcript of records in paper. Students should generate themselves an official electronic Transcript of records from the system Ladok when all the courses have been reported. At the bottom of each transcript there is a verification code and a link to the system where it is possible to validate the transcript.

# Support for students with disabilities

Individual study support is given to all students with disabilities and special needs. The special needs could be physical, psychological, neuropsychiatric or dyslexia. The needs must be permanent, and you must show a certificate of your needs. For disabilities that require large resources and planning of support, contact the disability coordinator well in advance of the start of the study. For more information see <u>our website</u>.

## Arrival and enrolment

Chalmers welcomes incoming exchange students with an official reception at the beginning of each semester. In addition to this, Chalmers International Reception Committee (CIRC) arranges several activities throughout the semesters. More information about CIRC can be found at <u>their website</u>.

The exact date and time for exchange students' reception and enrolment at Chalmers will be communicated <u>here</u>.

We have also gathered some information specific for incoming exchange students and you find it here.

### Student union

As a student at Chalmers, it is mandatory to be a member of the Student Union. They represent the students and are working with questions concerning the quality of the education, social activities, and labour market questions. They also arrange parties, social activities, music, and sports events. Please visit <u>the homepage of the Student Union</u> to find out more about its activities.

### Information about Sweden and Gothenburg

www.sweden.se https://sweden.se/society/thisissweden https://studyinsweden.se http://www.goteborg.com/en





